

JOINT FIRE PROTECTION DISTRICT  
FERRY COUNTY 3/STEVENS COUNTY 8

**MINUTES**

**September 8, 2011**

The regular meeting of the Joint Fire Protection District Ferry County District 3/Stevens County District 8 was called to order at 6:30p.m, on September 8, 2011, at the District Office by Chairman Helen Sowards. Present: Commissioners Helen Sowards, Susan Dechant, , Steve Benell, , Sandy Bakken, Kent Dickinson, Secretary Peter Holter-Mehren, and Purchasing Agent Mark Stevens.

**Minutes**

Minutes of August 11, 2011 were discussed. Also discussed were the Special Board Meeting Minutes from August 25, 2011

**Motion, Dechant, to pass minutes of August 11, 2011, seconded by Benell m/s/p**

**Motion, Sowards, to pass minutes of August 25, 2011, seconded by Dickinson**

**Communications to the Board**

Joe Hirsch has called just this evening to invite our fire fighters to participate in a 911 Remembrance Day, this coming weekend.

**Budget Report**

Commissioner Dechant presented a current budget report. She reports that all accounts look good. Various written reports were given to the Commissioners using the BIAS system. The Amended Budget was re-signed due to missing some information last month.

**Vouchers**

Vouchers were discussed. The electrical usage at Sand Creek is down some. Avista did re-read the meter and says it is correct.

**Motion Dickinson, to approve vouchers, seconded by Dechant.**

**m/s/p**

VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the board.

As of this date September 8, 2011 the board by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: (funds) voucher numbers 2011215 through 2011243 in the total amount of \$14,737.52 with Commissioner Dickinson abstaining from the vote on voucher 2011237.

**Committee Reports**

**Buildings:** Sand Creek Station: Commissioner Bakken presented estimates from both Norstar Heating and R-Rate Heating for a new heating system for Orient Station. Norstar's estimate does not include the electrical setup.

**MOTION: Dickinson, to check on electrical costs with other electrical contractors. If less than \$1000, to go with Norstar on the equipment and a licensed electrical contractor on electrical installation. If no other estimates are received, or are above \$1000, to go with R-Rate plumbing and Heating on equipment and installation. Seconded by Dechant m/s/p.**

Commissioner Bakken reported the Garage Door installer had come over and fixed the problem. She also reports that the county has put up proper road signs near the fire station.

Discussion was had over the problem of the bog behind the Sand Creek Station in the Spring.

Estimates will be needed to fix this problem (French drain, etc.)

**MOTION, Dickinson, to accept a bid of \$1350 from R-Rate to install air lines in the Sand Creek Station.. m/s/p**

**Communications:** Still working on moving the repeater, next step is to arrange for an easement.

**Recruitment** – Commissioner Sowards. No new volunteers

**Fire Safety** – Commissioner Dickinson. No report

**Insurance-** Commissioner Benell. No report

**Chiefs Report:** Chief Report for August to September 2011

Fire calls, several smoke investigations and two real fire calls, One at Murphy road and the other at DJ second hand, both human caused.

Not much to report on for this time frame, working on the 2000 freight liner grant #2011-16 and some miscellaneous projects.

State MOB fires to this date is 5 runs, the two new recruits that have been going out on MOB fire have received good evaluations from our crew along with the strike team leader, they are Alex Sechrest and John Kearney. We did not have an officers meeting this month due to a holiday week end.

Other than that, things have been quiet, just hoping that is not the calm before the storm.

**Medical Officer's Report:** No report

**Open Issues:**

- Annexation of the Deadman Creek area was discussed. The Board will send out a second letter to those who have petitioned, thanking them and reminding them to discuss this with their neighbors.
- Barstow Station addition: **Motion: Benell, to build clean-room addition to the Barstow Station with volunteer labor, not to exceed \$2,000.00, seconded Dechant.m/s/p**
- Sale of 3828 (Milk Truck). The vehicle is at Barney's with the bid date of September 12, 2011. **Motion, Dickinson, to award bid to the highest bidder after September 12, 2011.**

**New Issues**

WFOA Seminar discussed.

**MOTION, Benell, to send Secretary and one Commissioner to the Snure Seminar and the WFOA Convention in Spokane with food and lodging.**

**Executive Session:** The Board went into Executive Session at 8:10 pm to do performance reviews on the Chief and the Purchasing Agent. The Board came out of Executive Session at 8:17pm.

**Adjournment: 8:20 pm on Motion by Dickinson, seconded by Dechant. m/s/p**

Respectfully submitted:

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Peter Holter-Mehren, Secretary

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Helen Sowards, Chairperson