

JOINT FIRE PROTECTION DISTRICT
FERRY COUNTY 3/STEVENS COUNTY 8

MINUTES

October 13, 2011

The regular meeting of the Joint Fire Protection District Ferry County District 3/Stevens County District 8 was called to order at 6:30p.m, on October 13, 2011, at the District Office by Chairman Helen Sowards. Present: Commissioners Helen Sowards, Susan Dechant, Kent Dickinson, Steve Benell, Chief Herb Hippler, Secretary Peter Holter-Mehren, and Purchasing Agent Mark Stevens.

Minutes

Minutes of September 8, 2011 were discussed. Kent Dickinson's name was added to the member's present.

Minutes of Special Board Meeting, September 15, 2011 were discussed

Motion, Dechant, to pass minutes of September 8, 2011 and minutes of September 15, 2011, seconded by Dickinson m/s/p

Communications to the Board

None

Correspondence

A letter from Commissioner Bakken was read. Included in that letter was her resignation as a Fire Commissioner, along with a report on the progress at the Sand Creek station.

Budget Report

Commissioner Dechant presented a current budget report. She reports that all accounts look good. Various written reports were given to the Commissioners using the BIAS system.

Commissioner Dechant gave a report on the recent State Audit and the upcoming exit interview.

Motion, Sowards, to adopt Resolution #2011-4, Small Works Roster, seconded by Dickinson. m/s/p

Vouchers

Vouchers were discussed. **Motion Dickinson, to approve vouchers, seconded by Dechant. m/s/p.**

Motion, Dickinson, to move \$20,000 from State Pool to General Fund, seconded by Benell. m/s/p

VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the board.

As of this date October 13, 2011 the board by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: (funds) voucher numbers 2011245 through 2011279 in the total amount of \$11,929.86 with Commissioner Dickinson abstaining from the vote on voucher 2011248.

Committee Reports

Buildings: Commissioner Bakken stated in her letter to the board that the final inspection has not yet been scheduled due to the bathroom not yet completed. Sink still needs to be hung, grab bars installed. Dave Oswald has dug the ditch for the propane line.

R-Rate Plumbing and Heating is scheduled to start the installation of the electrical furnace at the Orient Station this week.

Communications: Still working on moving the repeater, next step is to arrange for an easement.

Recruitment – Commissioner Sowards. No new volunteers

Fire Safety – Commissioner Dickinson. No report

Insurance- Commissioner Benell. No report

Motion, Dechant, to surplus the old 3825 ambulance, seconded by Dickinson. m/s/p

Chiefs Report: We will not be submitting for the Phase II 50/50 grant, as our volunteers would be required to put in an additional 44 hours apiece to qualify and be NIMS compliant.

Motion, Dickinson, to pursue DNR Grant to install 5 dry hydrants in the District, seconded by Benell. m/s/p

Motion, Benell, to pit income from State MOB fires as of 2011 and henceforth into a building fund, seconded by Sowards. m/s/p

Medical Officer's Report: No report

Open Issues:

- Annexation of the Deadman Creek area was discussed. We are very close to the required number of acres being petitioned.
- Barstow Station addition: In progress

New Issues

Kent will take care of the annual septic cleaning at the Training Center.

A new copy machine has been received through GSA.

Charlie Cole discussed the need for a maintenance building to work on equipment during the Winter months.

Adjournment: 8:20 pm on Motion by Dickinson, seconded by Dechant. m/s/p

Respectfully submitted:

Peter Holter-Mehren, Secretary

Helen Sowards, Chairperson