

JOINT FIRE PROTECTION DISTRICT
FERRY COUNTY 3/STEVENS COUNTY 8

MINUTES

January 13,2011

The regular meeting of the Joint Fire Protection District Ferry County District 3/Stevens County District 8 was called to order at 6:30p.m. on January 13, 2011, at the District Office by Chairman Helen Sowards. Present: Commissioners Helen Sowards, Susan Dechant, Kent Dickinson, Steve Benell , Sandy Bakken, Secretary Peter Holter-Mehren. Chief Herb Hippler, Purchasing Agent Mark Stevens.

Minutes

Minutes of December 9, 2010 were discussed, Mark Stevens' name was added.

Motion, Dickinson, to pass minutes of December 9, seconded by Dechant. m/s/p

Communications to the Board

Station Captain Holter-Mehren from Barstow discussed the lighting at the Barstow Station and the need for immediate improvement. One estimate has been received from Floener Electric for 1974.46 to replace the lights. The Commissioners felt this was a high cost and Commissioner Bakken would look into getting other estimates.

Motion, Dickinson, to approve up to \$1000 for lighting replacement at the Barstow Station, seconded by Dechant. m/s/p

Correspondence

There was no correspondence to the Board.

Budget Report

Commissioner Dechant presented a current budget report. She reports that all accounts look good. Also submitted was the year-end report for 2010

Vouchers

Vouchers were discussed.

**Motion Dickinson, to approve vouchers, seconded by Dechant.
m/s/p**

VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the board. As of this date January 13, 2011 the board by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: (funds) voucher numbers 2011001 through 201123 in the total amount of \$8986.84 with Commissioner Dickinson abstaining from the vote on voucher 2011002.

Committee Reports

1. Buildings

A. Sand Creek Station. Job Corps has put us off until February for the drywall work. The Fireflies have agreed to purchase some supplies for the station.

2. Communications.

No report this month.

3. Recruitment – Commissioner Sowards.

Commissioner Sowards reports that she has three possible recruits for the Tipton station..

4. **Fire Safety** – No report
5. **Insurance**- Commissioner Benell. 3861 at Barney’s Station has been repaired. Some minor damage to a tool box on a rig at Barney’s has occurred.

Chiefs Report

We ended the year with one structure fire on December 22nd ,2010 at River Wood Circle. The attendance was great, the majority of the new recruits also responded. This was a good save, but our salvage tarps received some holes due to hot embers. We will have to replace them and use the burnt ones for over hall.

We also ended the year with over 150 runs, the majority being medical calls.

The Sand creek motion camera has taken some photos of individuals who we do not recognize. We will be changing the options on the camera to record the date and time. I will be placing an order for four more units. We are happy with the quality and results with the current camera.

Bob Davis will be using 3898 to pick up the supplies from Haynes this Friday and all items will be delivered to the station and parked inside.

Once again it’s time to submit our NFIRS reports. The captains have been informed to turn in all run sheets for 2010.

FEMA has a fire and prevention grant that is now open with zero matching funds. I would like to apply for this grant for our district. I’m currently working with DNR to tie this into the fuel reduction grant they did last summer. This grant will help with street signs and addresses, GPS location and 299 forms. The 2010 FEMA grant for a new engine tender made it past the second round, depending on its score, we just might have a chance, stand by.

Our new safety officer is working on an accident prevention program for the fire fighters. I will be helping with this task as the station captains strive to complete our SOP’s.

The Orient heater is on the blink once again, so we had to run the base board heaters. We need to replace the heater; the question is what type? Please make a motion tonight to get this replaced.

Medical Officer’s Report

We picked up the new ambulance from Colville. Lisa and I transferred our equipment from old 3835 to new 3835. **(NOTE: 3835-0803 is now 3865-0803, and the new ambulance is 3835-7283).** 3865 will be in Orient until the Sand Creek Station is ready to be occupied.

I taught a CPR class for the First Responders (we are required to have a CPR update each year) We are planning a CPR class for fire fighters in March and one for the public soon after.

Responses for the month include:

- | | |
|------------------------|-------------------------------|
| 50 YOF, fell, hit head | 72YOM, difficulty breathing |
| 57 YOM, lift assist X2 | 67 YOF, chest pain |
| 88 YOM, CPR | 59 YOF, possible heart attack |
| 78 YOM, fall, X2 | 67 YOM, difficulty breathing |

Open Issues

1. Secretary Holter-Mehren reported on the progress with using EMS Live@Nite.
2. The Policy Manual was discussed and some changes verified. Commissioner Dechant will present the manual for final yearly approval in February.

Executive Session: None

Adjournment: 8:20pm on Motion by Dickinson, seconded by Bakken

Respectfully submitted:

Peter Holter-Mehren, Secretary