

JOINT FIRE PROTECTION DISTRICT  
FERRY COUNTY 3/STEVENS COUNTY 8

**MINUTES**

**February 9, 2012**

The regular meeting of the Joint Fire Protection District Ferry County District 3/Stevens County District 8 was called to order at 6:30p.m, on February 9,2012, at the District Office by Chairman Helen Sowards. Present: Commissioners Helen Sowards, Susan Dechant, Steve Benell, Robert Lee, Chief Herb Hippler, Medical Officer Rich Robinson, Secretary Peter Holter-Mehren, and Purchasing Agent Mark Stevens. Orient Fire Station Captain Bob Davis was present. Firefly members Lisa Robinson, Shelia Pottenger, and Zeta Tucker were present. Members of the public included Rudy Wooten, Jerry Heggerston, Cathy Disatell, Willie Womer,

**Minutes**

Minutes of January 12, 2012 were discussed.

**Motion, Dechant, to pass minutes of January 12, 2012..seconded by Benell m/s/p**

**Resolution 2012-\_\_\_, to allow Commissioners to also serve as Volunteers. Motion to pass, Lee, seconded by Dechant. m/s/p**

**Communications to the Board**

Cathy Disatell, manager of the Barney's Smoke Shop, and Willie Womer of Womer and Associates gave a presentation on the possible Tribal Trails Travel Plaza to be built on the property where Barney's Restaurant and Motel are currently located. They requested the Board write a letter stating that the members have seen the presentation and approve of the changes in ingress and egress for our emergency vehicles housed at the Barney's Fire Station. The Board indicated that they would look over the project and respond accordingly after seeing revised drawings that would include some minor changes desired by the Board, including dedicated parking for fire fighters.

The Fireflies addressed the Board, letting them know that they have discussed disbanding and/or joining completely with the Fire District in an agreement that would be agreeable to all. This is an ongoing process and will be decided upon soon, after more discussion and information is made available.

Zeta Tucker extended an invitation to the District to be a part of the Orient Community Club's efforts to raise funds to renovate the gazebo area at the Orient Park. She invited all to attend a dinner on March 18, at 4-7pm. With a big raffle to follow.

Bob Davis, Orient Fire Station Captain, presented a project to the Board regarding lock-boxes on the Orient School for fire fighters to gain access to the building in off hours. This will be paid entirely by the school. Chief Hippler will review the paperwork and take proper action.

**Correspondence**

Commissioner Kent Dickinson sent the Board a letter tendering his resignation as of February 6, 2012.

**Budget**

Commissioner Dechant presented a current budget report. She reports that all accounts look good. Various written reports were given to the Commissioners using the BIAS system.

**Vouchers**

Vouchers were discussed. **Motion Dechant, to approve vouchers, seconded by Benell. m/s/p.**

VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the board.

As of this date February 9, 2012 the board by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: (funds) voucher numbers 2012030 through 2012054 in the total amount of \$8,509.29 .

### **Committee Reports**

**Buildings:** An Intergovernmental Lease was signed by the Commissioners, allowing the use by Ferry County Sheriff, of the room designated as the Sheriff's Substation, located within the Training Center, for One Dollar (\$1.00) per year. That lease agreement will be sent to the Sheriff along with a key deposit request of \$25 per key.

**Motion, Benell, to approve lease and key deposit agreement with Ferry County Sheriff, to be signed by Chairperson Helen Sowards, seconded by Sowards. m/s/p**

Commissioner Lee expressed concern that we need a better policy on the public using the Training Center for public functions. At this point, there is no fee or deposit required. All were directed to think on and research this problem. The key, currently at Barstow Store will be retrieved and this issue will be put on the March Agenda.

### **Communications:**

**Recruitment** – Commissioner Sowards. New recruits include Tyler Berens at Barstow Station and Lori Buchman, at Sand Creek Station.

**Fire Safety** – No report

**Insurance-** Commissioner Benell. The accident on the hovercraft has been duly reported and we are currently negotiating with the adjuster and Enduris for repairs.

Inventory of small portable items will be done at the Barstow Station very soon.

### **Chief's Report Jan to Feb 2012**

Let's start off with the snow plow on 3819. We have used this plow 9 times so far this winter, saving \$450 in plow fees.

FF1 structure class has started and the students are using the laptop computers, I will, at the end of training, have them write a report on how they felt about using the computer system and things we can improve on when teaching this class. I have had one student drop out and quit the department because of health reasons.

At our last officers meeting we talked about retention of fire fighters, qualification for operating equipment and limiting the amount of special trained fire fighters on equipment such as, Dozer, Hover Craft, 5<sup>th</sup> wheel drivers and plow truck. We need to identify this core group of individuals and document them for I.C. system tracking. This specialized training will involve extra hours of class room and hands on training to ensure the safety of the operator and public.

No fire calls for this time frame.

**Medical Officer's Report:** There were six medical calls during this time frame.

### **Open Issues:**

- Barney's Sign. The sign is completed and is now installed on the Barney's Station.

### **New Issues**

- EVIP Train the Trainer class, Yakima, on February 27. **Motion, Lee, to send Dan Kearney, w/expenses and lodging, seconded Benell. m/s/p**

- Water Rescue Tech Course, Wenatchee, May 21-24. **Motion, Benell, to send 3 volunteers w/expenses and lodging, seconded by Sowards.m/s/p**
- Fuel Reduction Project, Deadman Creek, meeting February 29<sup>th</sup>. Rudy Wooten will attend on behalf of the District.

**Motion, Dechant, to appoint Graham (Rudy) Wooten, to the Commissioner vacancy in Ferry County, seconded, Sowards.m/s/p**

**Executive Session.** The Board went into Executive Session at 9:10pm for the purpose of evaluations of the Secretary and Janitor. The Board returned to Public Session at 9:25pm.

**Adjournment: 9:26 pm on Motion by Wooten, seconded by Lee. m/s/p**

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Peter Holter-Mehren, Secretary

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Helen Sowards, Chairperson