

**JOINT FIRE PROTECTION DISTRICT
FERRY COUNTY DISTRICT 3 / STEVENS COUNTY DISTRICT 8**

Minutes of May 10, 2012, Meeting

The regular meeting of the Joint Fire Protection District Ferry County District 3/Stevens County District 8 was called to order at 6:45 p.m. on May 10, 2012, at the District Office by Chairman Helen Sowards. Present: Commissioners Helen Sowards, Susan Dechant, Steve Benell, Graham (Rudy) Wooten, Robert Lee, Chief Herb Hippler, Medical Officer Rich Robinson, Purchasing Agent Mark Stevens, and Secretary Peter Holter-Mehren. Also present were Jerry Heggerston, Lisa Robinson, and Zeta Tucker

Minutes

The Minutes of the April 12, 2012, meeting discussed.

Motion, Wooten, to pass minutes of April 12, 2012. Benell seconded. m/s/p

Communication to the Board

None

Correspondence

None

Budget

Commissioner Dechant presented a current Budget Report. She and Secretary Holter-Mehren reviewed the Annual Report for the Board

Vouchers

Vouchers were discussed. **Motion by Dechant to approve vouchers, seconded by Wooten. m/s/p**

VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the board. As of this date, May 10, 2012, the board by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: (funds) voucher numbers 2012103 through 2012126 in the total amount of \$9163.90.

Committee Reports

Buildings:

- The use of the Training Center by the public was discussed. **Motion, Wooten, to close Training Center to public use. The Training Center will only be used for Fire District and EMS activities. Seconded by Benell. m/s/p**
- Station inspections took place on April 19th and 20th.

Communications: A new tower may be available to use when re-locating the repeater. **Motion, Wooten, to make available up to \$750 for purchase/shipping of tower from GSA. Seconded, Lee. m/s/p**

Fire Safety: No report

Recruitment: Chief Hippler stated that there are 2 new recruits at Orient Station. Commissioner Wooten spoke of 2 new possible recruits from the Deadman Creek area.

Insurance: The hovercraft from the Barstow Station is being repaired. The Chief presented a list of repairs outside of the insurance claim. He also stated that at least one repair should have been covered in the insurance claim and will call the agent about that item. **Motion, Wooten, to have all repairs listed by Neoteric to be done, except “hull” repair. Second Dechant. m/s/p**

Chief’s Report: April to May 2012

- Met with Enid Wippel here in Colville on April 26th, about the Bridge Creek fire and reimbursement. I was instructed to gather up all the info needed for payment. I had my assistant chief take care of this task. We will need to mail this information to: Enid Wippel “Fire Manager” PO BOX 188 Keller WA 99140. When the check arrives we will have to pay the crews time out of it, as they include the crew with the vehicles payment. Peter has spoken to the auditor and sees no issue.
- The majority of fire fighters have completed the 2012 red card refresher class; Ken will be having a make-up class here sometime soon for those who have missed it.
- The hover craft repair is moving along except the company is recommending some repairs be done at the factory that were not part of the accident, I have forward the email to peter with the details.
- Once again we are stuck with the Colmac tender waiting on one person to do the wiring; once that is completed the vehicle will be ready for service.
- I’m applying for a FEMA regional grant for Stevens County, we will be the hosting fire district for this grant. We are trying to get a burn trailer, our matching funds will be around \$1200 to \$1600 dollars depending on how many fire departments get involved.
- The Items from the phase 1 grant are coming in, helping complete our brush truck inventory.
- Sand creek station response to fire on Imperial way last Sunday, the home owners were impressed with the response time and how fast the fire was contained. The fire also burned into a fuel treatment area that was done last year. DNR is using it as a promotional example, why this work needs done. DNR asked if any of the equipment used was part of any DNR grants, I said “Yes” both trucks, along with PPE and tools from phase one grants.

Medical Officer’s Report: We currently have (1) First Responders plus one who took the class but has not yet taken the national test. He must do this before he can legally do patient care. Right now, we have three heart monitors and five AED’s. Three of the AED’s have been updated to the “new” CPR protocols. Two are not able to be reprogrammed. I would like to replace those two at around \$1700 each.

We have just received the State Prehospitalization Participation Grant for \$1534. **Motion, Dechant, to purchase (2) new AED’s for use by EMS. Second, Wooten. m/s/p**

Open Issues:

- The new Volunteer Reimbursement Policy, **Resolution 2010-07** was signed by the Commissioners.
- Annexation of Deadman Creek area was discussed and the boundaries drawn by the Assessor/Auditor were approved. **Motion, Benell, to accept boundaries in the Deadman creek area as defined by the Ferry County Assessor and Ferry Conty Auditor, with approval from Ferry County prosecutor. Second, Wooten. m/s/p**
- The Cooperative Fire Protection Agreement was signed by Chairperson Sowards and Chief Hippler. It will now move forward to the Colville agency and the BIA.

- The Fireflys are disbanding as of June 30, 2012. At that time, they will relinquish all equipment to the District and turn over any left over funds in the form of a donation to the District. **Motion, Sowards, to keep all supplies and equipment currently under control of the Fireflys. Second, Benell. m/s/p**

New Issues:

Executive Session: None

Adjournment: 9:10pm on motion by Wooten, seconded by Benell. m/s/p

Peter Holter-Mehren, Secretary

Helen Sowards, Chairperson