

JOINT FIRE PROTECTION DISTRICT
FERRY COUNTY 3/STEVENS COUNTY 8

MINUTES

June 14, 2012

The regular meeting of the Joint Fire Protection District Ferry County District 3/Stevens County District 8 was called to order at 6:30p.m, on June 14, 2012, at the District Office by Chairman Helen Sowards. Present: Commissioners Helen Sowards, Susan Dechant, , Steve Benell, , Graham Wooten, Robert Lee, Secretary Peter Holter-Mehren, and Purchasing Agent Mark Stevens.

Minutes

Minutes of May 10, 2012 were discussed. **Motion, Dechant, to pass minutes of May 10, 2012, seconded by Wooten m/s/p**

Communications to the Board

None

Correspondence:

Secretary Holter-Mehren made the Board aware of a letter from BVFF, detailing some new rules on pension buy-back. He will be working with some of our individuals to see if they qualify and then report back to the Board.

Budget Report

Commissioner Dechant presented a current budget report. She reports that all accounts look good and income from the Treasurer's Office is in line with anticipated revenues. Various written reports were given to the Commissioners using the BIAS system.

Vouchers

Vouchers were discussed. **Motion Dechant, to approve vouchers, seconded by Wooten. m/s/p**

VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the board.

As of this date June 14, 2012 the board by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: (funds) voucher numbers 2011128 through 2011168 in the total amount of \$17,871.94.

Committee Reports

Buildings: Commissioner Lee. The floor for the clean-room at Barstow Station has been poured. Construction of the room will proceed as the weather improves.

Communications: Commissioner Wooten. Still working on moving the repeater.

Recruitment – Commissioner Sowards. No new volunteers

Fire Safety – No report

Insurance- Commissioner Benell. No report

Chiefs Report:

The chief was not present due to being out on a State MOB fire near Othello. However, his monthly report will be included if received.

Medical Officer's Report:

We purchased two new defibrillators a couple of weeks ago and they are in service on two of our response vehicles.

Epinephrine: The state requires us to carry it on all of our licensed response units – two adult doses and one juvenile dose. The cost of Epi-pens keeps going up while epinephrine is relatively cheap. I am planning on getting all First Responders trained to draw up epinephrine and administer it with needle and syringe.

Open Issues:

- Annexation of the Deadman Creek area was discussed. All seems to be moving well, anticipating a vote by the County Commissioners next week on final approval.
- The BIA Agreement is now in Portland awaiting signature by the Supervisor, BIA.
- Commissioner Dechant presented some statistics to the Board reference how much we have received over the years in grants, and the amounts made on State MOB fires. She and the office will be producing a brochure/letter to send out to our Ferry County taxpayers prior to the continuation levy.

New Issues

- The question of loaning out tables to community was addressed and it was a consensus that we should follow current building policy and not loan out tables and/or chairs.
- The Stevens County Fire Commissioners meeting was attended by several Commissioners and they reported on issues ranging from road access to the Fuel Reduction Program.
- Discussion on the policy to award a 1% fee to a successful grant writer was discussed, and a voucher will be cut for the Chief for his successful writing of the grant for 2009 DNR.

Executive Session: The Board went into Executive Session at 7:40 pm to do discuss a personnel issue. The Board specified it would be in Executive session for approximately 15 minutes and came out of Executive Session at 7:55pm.

New Issues (continued)

- The Chief's salary was discussed. **Motion, Benell, to increase the Chief's salary to \$650 per month, seconded by Wooten. m/s/p.** There will be a formal resolution on this increase to be voted on at the July 2012 meeting.
- **Motion, Benell, to purchase a cell phone plan for (1) one line for the District. This phone and data line will be used by the Chief, seconded by Wooten. m/s/p**
- **Motion, Wooten, to purchase a mailbox and move our mail service from the Barstow Store to our location, seconded by Dechant.m/s/p**

Adjournment: 8:30 pm on Motion by Wooten, seconded by Benell. m/s/p

Respectfully submitted:

Peter Holter-Mehren, Secretary

Helen Sowards, Chairperson