

JOINT FIRE PROTECTION DISTRICT
FERRY COUNTY 3/STEVENS COUNTY 8

MINUTES

September 13, 2012

The regular meeting of the Joint Fire Protection District Ferry County District 3/Stevens County District 8 was called to order at 6:30p.m, on September 13, 2012, at the District Office by Chairman Helen Sowards. Present: Commissioners Helen Sowards, Susan Dechant, , Steve Benell, Secretary Peter Holter-Mehren, and Purchasing Agent Mark Stevens. Commissioner Lee participated telephonically, Commissioner Wooten and Chief Hippler were out on a State Mobilization fire

Minutes

Minutes of August 9, 2012 were discussed. **Motion, Dechant, to pass minutes of August 9, 2012, seconded by Benell. m/s/p**

Communications to the Board

None

Correspondence:

Current insurance rider has been received from Enduris

Budget Report

Commissioner Dechant presented a current budget report. She reports that all accounts look good and income from the Treasurer's Office is in line with anticipated revenues. Various written reports were given to the Commissioners using the BIAS system.

Vouchers

Vouchers were discussed. Commissioner Lee had received a copy of Accounts Payable via fax, made a comment on how high the electric bill was for Barstow Station. **Motion Dechant, to approve vouchers, seconded by Sowards.**

m/s/p

VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the board.

As of this date September 13, 2012 the board by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: (funds) voucher numbers 2012222 through 2012246 in the total amount of \$14786.79.

Committee Reports

Buildings: Commissioner Lee: No report

Communications: Commissioner Wooten: No report

Recruitment – Commissioner Sowards. No new volunteers

Fire Safety – No report

Insurance- Commissioner Benell. Work is progressing on a small items inventory and the information currently being computerized.

Concerns are that we may be underinsured on several of our buildings. Commissioner Benell will contact Enduris for more insurance information.

Chiefs Report: No report, out on State Mobilization fire

Medical Officer's Report: No report

Open Issues:

- A Long Term Goals Planning Meeting will be held October 11, at 5:30pm, at the district office. This will be a public meeting with Officers, Firefighters, EMS, and the general public invited.
- A Budget Meeting will be held on October 18, at 6:30pm, at the district office. This will be to discuss and set the 2013 Budget. This will be a public meeting.

New Issues

Commissioner Benell discussed with the board his recent visits to all of our stations, to work on the small items inventory. He also addressed the issue of signage on several of the stations. Purchasing Agent Stevens will look into various signs and help facilitate the signs at all stations, including decals for Sand Creek and Barstow, and a street sign for Sand Creek.

Adjournment: 8:38 pm on Motion by Benell, seconded by Sowards. m/s/p

Respectfully submitted:

Peter Holter-Mehren, Secretary

Helen Sowards, Chairperson