

JOINT FIRE PROTECTION DISTRICT  
FERRY COUNTY 3/STEVENS COUNTY 8

**MINUTES**

**February 10,2011**

The regular meeting of the Joint Fire Protection District Ferry County District 3/Stevens County District 8 was called to order at 6:30p.m. on February 10, 2011, at the District Office by Chairman Helen Sowards. Present: Commissioners Helen Sowards, Susan Dechant, Kent Dickinson, Steve Benell , Sandy Bakken, Robert Lee, Secretary Peter Holter-Mehren. Chief Herb Hippler, Purchasing Agent Mark Stevens.

**Minutes**

Minutes of January 13, 2011 were discussed. The amount listed in the voucher signing area was corrected.

**Motion, Dechant, to pass minutes of January 13,2011, seconded by Dickinson. m/s/p**

Fire and EMS Levy Certifications were discussed and resigned, reflecting the increase in expected tax revenues for 2011.

**Communications to the Board**

None

**Correspondence**

Correspondence from Enduris was noted, closing the files on the Training Center repairs and the repairs to 3821-1327.

**Budget Report**

Commissioner Dechant presented a current budget report. She reports that all accounts look good.

**Vouchers**

Vouchers were discussed. #2011047 was voided as this should be a payment request to be forwarded to BVFF. The board also instructed the Secretary to call Busch Distributors and cancel further fuel for the heating system at the Orient Station.

**Motion Dickinson, to approve vouchers, seconded by Bakken.**

**m/s/p**

VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the board.

As of this date February 10, 2011 the board by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: (funds) voucher numbers 2011030 through 2011053 in the total amount of \$13,752.41 with Commissioner Dickinson abstaining from the vote on voucher 2011033. Voucher # 2011047 was voided.

**Committee Reports**

**1. Buildings**

- A. Sand Creek Station. We are hoping that Job Corps will soon begin work on the drywall and insulation, though wet insulation is still a problem to be dealt with.

- B. Lights for Barstow Station. \$1000 was allocated last month. The Purchasing Agent will be talking with Northern Lights to get instruction on what lights to order, get them ordered and Herb will arrange for the installation.
- C. Heat at Orient Station. Herb has located a propane heating system through GSA and will be arranging to have it shipped as soon as possible.
- D. Sandy reported on her attendance at the Snure Seminar.

2. **Communications.**

No report this month.

3. **Recruitment** – Commissioner Sowards.

Commissioner Sowards reports that she has given paperwork to two possible recruits for the Tipton station..

4. **Fire Safety** – No report

5. **Insurance**- Commissioner Benell. He will be working on getting the Sand Creek Station insured properly. The new ambulance is insured.

**Chiefs Report**

Chiefs Report for Jan to Feb 2011

Two fire call for this time frame, on chimney fire on 3391 Rockcut Rd and a possible vehicle fire in 1866 Northport Flat Creek rd.

There is an instructor 1 Class this week end, but everyone is sick or has other agendas, this class is a requirements for using the burn tower in Spokane. Looks like we will have to find another class some other day.

FEMA, looks like it's down to the wire for the 2010 vehicle grant, not looking good for us. As for the other fire and safety grant, DNR offered to help write, then at the last minute decided to write one for them selves. We did not apply for this grant.

I have seen some progress towards our fire tender at Colmac, I sure hope it will get completed before May 2011. As for building vehicles, Colmac has decided to put a hold on their new adventures.

We did not have an officers meeting this last Monday due to everyone being sick, not sure when we will make that one up?

We are gearing up now that winter is over to start working on vehicles again, the idea of a single bay work shop for long term projects has been added to the wish list.

**Medical Officer's Report**

No Report, Medical Officer is on vacation.

**Open Issues**

- 1. Secretary Holter-Mehren reported on the progress with using EMS Live@Nite. It is still a work in progress.
- 2. The Policy Manual was discussed and some changes verified. Commissioner Dechant presented the approved changes to the manual and copies were passed out to each board member.
- 3. Work on Orient Station. Commissioner Bakken presented the board with some estimates from Petterson's Construction

**Motion, Dickinson, to allocate up to \$3500 to repair the ceiling in the side room, seconded by Benell**

**Executive Session:** A short Executive Session was held to evaluate the job performance of the Secretary and the Janitor.

**Adjournment: 8:07pm on Motion by Dickinson, seconded by Benell**

Respectfully submitted:

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Peter Holter-Mehren, Secretary