

JOINT FIRE PROTECTION DISTRICT
FERRY COUNTY 3/STEVENS COUNTY 8

MINUTES

May 9, 2013

The regular meeting of the Joint Fire Protection District Ferry County District 3/Stevens County District 8 was called to order at 6:30p.m, on May 9, 2013, at the District Office by Chairman Helen Sowards. Present: Commissioners Helen Sowards, Susan Dechant, Steve Benell, Graham Wooten, Robert Lee, Bob Morton, Secretary Peter Holter-Mehren, Chief Herb Hippler, and Purchasing Agent Mark Stevens. Also present was Kim Jones, Janitorial person.

Minutes .

Minutes of April 11, 2013 were discussed. **Motion, Benell, to pass minutes of April 11, 2013, seconded by Wooten. m/s/p**

Communications to the Board

Kim Jones came to talk with the Board about needed items for grounds maintenance.

Correspondence:

WA Fire Chiefs Conference was discussed. **Motion, Dechant, to send two members to Conference in Yakima with expenses, seconded by Sowards. m/s/p**

Budget Report

Commissioner Dechant presented a current budget report. She reports that all accounts look good and income from the Treasurer's Office is in line with anticipated amount. Copies of current financial statements were given to all board members.

Vouchers

Vouchers were discussed. **Motion Benell, to approve vouchers seconded by Wooten. m/s/p**

VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the board.

As of this date May 9, 2013 the board by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: Vouchers 304511- 304538 in the total amount of \$10,495.44.

Committee Reports

Buildings: Discussion on the new apparatus storage building. Vance Durpos will be providing the fill.

Communications: Commissioner Wooten: Barstow repeater is currently active and the transfer to new property should happen in April, along with a second tower here on the Barstow property to support a cell phone booster.

Recruitment – Commissioner Sowards. No new recruits this month

Fire Safety – No report

Insurance- Commissioner Benell. The computer data entry for small inventory is finished and will be perfected over the next month.

Chiefs Report: Chief Report for April to May 2013

Repeater: We hope to have the repeater up and running by next month, we had a work party last week and accomplished running the 110V wire to the supply box, drilled mounting holes for the tower and bolted the sections together, I would like to thank Peter for the use of this little back hoe. Looks like Robert Lee was able to get a few surplus antennas for the project, and Rudy had some cable too. The programming software came in and will be able to test the system this week end.

I contracted tender 3818 out to DNR for two days in Republic, the vehicle made \$1,776. Will add that to the 2013 MOB money account.

Maintenance building, we have outlined the area for the new building and I spoke with Bob Right at Columbia Cedar, they are willing to donate 100 yards of fill material from their rock pit just south of Napoleon boat launch. Peter is checking to see if Jerry Gallo to haul the material for us, well that a no go. Rudy mentioned the use of this bigger back hoe to load the dump truck. We will check with Vance Durpos for the hauling of material.

I'm sending Tom H. and Alex S. to a live fire training over at Tiger Hwy, May 11th can't pass up free training in the fire blast trailer. This will be a good experience for Tom as he is becoming our new instructor.

This coming Monday we are having a mutual aid training here at the T.C. involving several fire departments.

The contract for loaning the surplus brush truck to Kettle has been drafted and is now being checked by our insurance company to see if it's sufficient.

The 2013 red card refresher quals will be submitted to DNR at the end of the month.

Medical Officer's Report: No report

Open Issues:

- Newsletter. Articles have been received from most stations and layout of the newsletter has started.

New Issues

- Rudy discussed his concerns about how we can pay outside of the voucher system for timeliness or convenience. Peter will contact the State Auditor about this.
- **Motion, Wooten, to purchase Office 365 for use on some office computers, seconded by Sowards. m/s/p**

Executive Session: None.

Motion to Adjourn, Wooten, at 2027 hours, seconded by Dechant

Respectfully submitted:

Peter Holter-Mehren, Secretary

Helen Sowards, Chairperson