

JOINT FIRE PROTECTION DISTRICT
FERRY COUNTY 3/STEVENS COUNTY 8

MINUTES

March 10,2011

The regular meeting of the Joint Fire Protection District Ferry County District 3/Stevens County District 8 was called to order at 6:30p.m. on March 10, 2011, at the District Office by Chairman Helen Sowards. Present: Commissioners Helen Sowards, Susan Dechant, Kent Dickinson, Steve Benell , Robert Lee, Secretary Peter Holter-Mehren. Chief Herb Hippler, Purchasing Agent Mark Stevens and Medical Officer Rich Robinson

Minutes

Minutes of February 10, 2011 were discussed.

Motion, Dickinson, to pass minutes of February 10,2011, seconded by Dechant. m/s/p

Communications to the Board

None

Correspondence

Correspondence from Terry Gordon was noted, offering the schedule for CPR classes in Colville

Budget Report

Commissioner Dechant presented a current budget report. She reports that all accounts look good. Various written reports were given to the Commissioners using the BIAS system.

Vouchers

Vouchers were discussed, with some emphasis on the electrical usage at Orient station noted.

Motion Sowards, to approve vouchers, seconded by Dickinson.

m/s/p

VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the board.

As of this date March 10, 2011 the board by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: (funds) voucher numbers 2011056 through 2011079 in the total amount of \$\$10,077.09 with Commissioner Dickinson abstaining from the vote on voucher 2011056.

Committee Reports

1. Buildings

- A. Sand Creek Station. Job Corps has started on the insulation and sheet rock of the building
- B. Lights for Barstow Station. Lights have been ordered for the station and the labor will be donated by a volunteer.
- C. Heat at Sand Creek Station. Herb has located a propane heating system through GSA and will be arranging to have it shipped as soon as possible.
- D. Heating at Orient station. Herb will research having a geo-thermal system installed..

2. Communications.

We will move forward on the relocation of the Barstow repeater as soon as the weather permits. Secretary will look into getting easement set up.

3. Recruitment – Commissioner Sowards.

We have gotten two new volunteer recruits for the Tipton station..

4. **Fire Safety** – No report

5. **Insurance**- Commissioner Benell. Sand Creek Station is now on our insurance.

Chiefs Report: February to March 2011

Fire calls for this time frame include one chicken coup, total loss, location: Merrit Lane, vehicle fire on Northport flat creek road and a chimney fire on Rockcut Rd. fire fighters tried to make contact with land owner on Merrit lane, but would not answer the door.

We have scheduled a fire fighters 2 wild land class for the new recruits, we have purchased all needed materials, plus we have offered this class to other fire districts with a fee of \$15.00 per student, please visit our web page for dates and times.

Projects, Charlie Cole our maintenance officer will be holding a work party meeting with in the next few weeks to line out projects that we are constantly working. Some of the major goals are to complete the installation of the winches, finish the 5000 5th wheel tanker and ramps for the low boy trailer.

Chris Petterson has completed the work in Orient station, we have installed the new lights purchased last fall and installed a generator on engine 3814.

At the last station meeting, we did inspection of wild land equipment and need to purchase some replacement gear. I have a list ready for Mark Stevens to purchase needed items.

I would like to thank Commissioner Steve Benell for attending our officers meeting March 7th. The officers have voted that all fire fighters must pass a pack test before responding to state MOB fire. As for fire fighters who do not pass the pack test, their red cards will be stamped “Meets district standards only”, this will remove some liabilities from the district if they try to use cards outside the district with contractors.

Jim Nance has been successful in retrieving Marty Canary's gear and has been returned into inventory.

BVFF is requesting a up to date list of volunteers who have been attending meetings, if a volunteer does not qualify due to lack of training and fire calls they will not get credit for that year.

Training, we will be posting a master list for all fire fighters to view there missed district meetings and station meeting. We will also be creating a file cabinet to house all missed test. The objective is for fire fighters to check out laptops to view missed classes and take the test, this will give the a 1/2 credit towards their BVFF.

Medical Officer's Report

The current EMT class in Colville will be finishing up this week, then they will be taking their written test. After that, we will have one new First Responder/EMT. That will bring our total to 11.

Many of our fire fighters need a CPR/First Aid Class. I can teach the CPR portion, but not First Aid so will be scheduling with Terry Gordon.

Executive Session: A short Executive Session was held to evaluate the job performance of the Secretary and the Janitor.

Adjournment: 7:50pm on Motion by Dickinson, seconded by Dechant

Respectfully submitted:

Peter Holter-Mehren, Secretary