

JOINT FIRE PROTECTION DISTRICT
FERRY COUNTY 3/STEVENS COUNTY 8
MINUTES, August 8, 2013

The regular meeting of the Joint Fire Protection District Ferry County District 3/Stevens County District 8 was called to order at 6:30p.m, on August 8, 2013, at the District Office by Chairman Helen Sowards. Present: Commissioners Helen Sowards, Susan Dechant, Steve Benell, Graham Wooten, Robert Lee, Secretary Peter Holter-Mehren, and Chief Herb Hippler.

Minutes .

Minutes of June 13, 2013 were discussed. **Motion, Dechant, to pass minutes of May 9, 2013, seconded by Benell. m/s/p**

Communications to the Board

None.

Correspondence:

Budget Report

Commissioner Dechant presented a current budget report. She reports that all accounts look good and income from the Treasurer's Office is in line with anticipated amount. Copies of current financial statements were given to all board members. Our budgeted amount for insurance has gone over due to new vehicles and an increase in building coverage.

Vouchers

Vouchers were discussed. **Motion Wooten, to approve vouchers seconded by Lee. m/s/p**

VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the board.

As of this date August 8, 2013 the board by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: Vouchers 304595- 304625 in the total amount of \$27,651.97

Committee Reports

Buildings: Commissioner Lee. Discussion on the new apparatus storage building. The slab is complete.

Communications: Commissioner Wooten: Barstow repeater is currently active and the transfer to new property should happen in late soon.

Recruitment – Commissioner Sowards. No new recruits.

Fire Safety –

Insurance- Commissioner Benell. There was a small accident at Barney's involving the man-door. The damage was not enough to make a claim.

Chief's Report for July to August 2013

Wow how time flies, we are in the middle of fire season and it's just getting started here in our district. The crews are doing an excellent job by not over responding and calling in on standby. This is helping to keep fuel consumption down.

We did our semi-annual maintenance records, so here in the next few months will see an increase in parts being purchased, oil changes and some minor repairs on the vehicles.

At our last officers meeting we came up with a game plan for mutual aid and made sure that we do not leaving the district short-handed. I will be presenting our mutual aid SOP at the next district meeting.

State mob fire, we were lucky enough to have been called out on the only two state mob fires for this year, we have made around \$13,000 so far this year and counting.

New recruits only two of the 6 new fire fighters have completed the red card training; I encouraged the station captain to help move the others along.

We will be putting on a NIMS 700 classes here at the training center; I will have a confirmed dated after the district meeting. This is a federal mandated class for all fire fighters to get their red cards and also for the district to get any future FEMA grants.

The mutual aid agreement between three river forest service and JFPD3&8 had been signed and reviewed. When we submit billing, we need to include the resource number, fire name, equipment (E number) personnel time, vehicle time and secretarial time for putting the bill together. We are to use current WSP equipment and personnel rates.

Depending on the weather we will be working on the tower this weekend, hope to have the anchor plate installed and antenna mount finished.

Medical Officer's Report: None

Open Issues:

- EVIP will continue as has been done for the past few years. No new changes at this time.
- Emblems have been ordered
- Uniforms. We need to move forward on getting uniforms for all qualified personnel.
- Flag pole and flag for Training Center on order.
- Station signs were misprinted and will be done again at no additional cost.
- Building Security – Video surveillance cameras are currently being installed.

New Issues

- **Motion, Wooten, to have Sheriff's lock box to Training Center removed, seconded by Benell. m/s/p**
- **Motion, Dechant, to use SecureWebs as our new hosting service, seconded by Wooten. m/s/p**
- **Motion, Benell, to open an account for fuel with Noisy Water, seconded by Sowards. m/s/p**
- **Motion, Wooten, to send up to 3 people to WFCA Conference in Pasco in October, 2013, with expenses, seconded by Benell. m/s/p**
- **Motion, Wooten, to send Susan to BIAS class in Spokane, September 10 with expenses, seconded by Benell. m/s/p**
- Secretary to publish announcement of Long Range Planning Meeting to be held August 29, 2013 at 6:30pm

Executive Session: The Board went into Executive Session at 8:20pm for 30 minutes to discuss a personnel issue. The Board came out of Executive Session at 8:45pm

Motion to Adjourn, Wooten, at 2058 hours, seconded by Sowards

Respectfully submitted:

Peter Holter-Mehren, Secretary

Helen Sowards, Chairperson