

## JOINT FIRE PROTECTION DISTRICT

### MINUTES, January 9, 2014

The regular meeting of the Joint Fire Protection District Ferry County District 3/Stevens County District 8 was called to order at 6:35p.m, on January 9, 2014 at the District Office by Chairman Helen Sowards. Present: Commissioners Helen Sowards, Susan Dechant, Steve Benell, Graham Wooten, Robert Lee, Robert Morton, Secretary Peter Holter-Mehren, Purchasing Agent Mark Stevens, and Chief Herb Hippler.

**RESOLUTIONS: Resolutions 01-14, 02-14, and 03-14 were passed on a motion by Dechant, seconded by Sowards. m/s/p.** These resolutions re-organize the board for 2014.

#### **Minutes .**

Minutes of December 12, 2013 were discussed. **Motion, Dechant, to pass minutes of November 13, seconded by Sowards. m/s/p**

**Correspondence:** Letter from Stevens County notifying us of an increase in 911 fees. Letter from Mr. Moorhead, DOT, stating they would attend our January meeting. This was followed up by a phone call from Mr. Moorhead, rescheduling for February due to weather.

#### **Budget Report**

Commissioner Dechant presented a current budget report. She reports that all accounts look good and income from the Treasurer's Office is in line with anticipated amount. Copies of current financial statements were given to all board members.

Vouchers were discussed. **Motion Wooten, to approve vouchers, seconded by Benell. m/s/p**

VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the board.

As of this date January 9, 2014 the board by a unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: Accounts Payable in the total amount of \$9627.93.

#### **Committee Reports**

**Buildings** - Commissioner Lee. Building projects on hold until Spring

**Communications**- Commissioner Wooten. New repeater for tactical communications to be installed in Spring

**Recruitment** – Commissioner Sowards

**Fire Safety** - None

**Insurance** – Inventory almost finished

#### **Chiefs report for December 2013 to January 2014**

Well the New Year has started. We had one structure fire during this time at the old Boyds tavern. At this time the fire cause is undetermined. We kept units on scene until day light and then had a mop up crew come in and finish extinguishing hot spots.

I spoke with DNR Tuesday, January 14th about the 50 / 50 grant for \$30,000 to build the tender for the Sand Creek station. We must submit all receipts to DNR by May 2014 to receive the funds.



New for 2014 the State Patrol is requesting an interagency agreement for state Mob fire in 2014. I have a copy for the commissioner to review and approve.

- I haven't had any luck finding an ambulance for under \$10,000 and or a vehicle for transport.
- I got a quote for an electronic sign for the highway in front of the Barstow station. Please view the hand out for tonight.
- I will be ordering supplies for each engine to keep current with WSRP, I will present a list of needed items at the next commissioner's meeting with pricing.
- I would like to get the training officer on the payroll for 2014, I have created an job description and responsibilities.

**Medical Officer's Report:** None

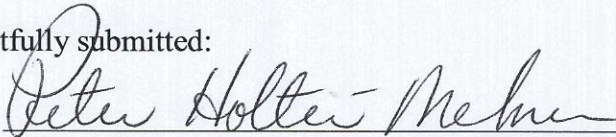
**Open Issues:**

Policy Manual: Various aspects of the Policy Manual were discussed and will be updated at the February meeting.

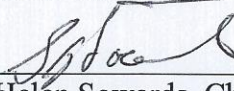
**New Issues:**

**Adjournment:** Motion by Wooten, seconded by Dechant, to adjourn at 1947. m/s/p

Respectfully submitted:



Peter Holter-Mehren, Secretary



Helen Sowards, Chairperson

GRAHAM WOOTEN