

JOINT FIRE PROTECTION DISTRICT

MINUTES, July 10, 2014

The regular meeting of the Joint Fire Protection District Ferry County District 3/Stevens County District 8 was called to order at 6:30p.m, on July 10, 2014 at the District Office by Chairperson Helen Sowards. Present: Commissioners Helen Sowards, Susan Dechant, Steve Benell, Graham (Rudy) Wooten, Robert Morton, Robert Lee, Chief Herb Hippler, Secretary Peter Holter-Mehren, and Purchasing Agent Mark Stevens.

Minutes

Minutes of June 12, 2014 were discussed. **Motion, Dechant, to pass minutes of May 8, 2014, as amended, seconded by Benell. m/s/p**

Resolution 2014-08 (Food for Work Party Volunteers) was signed by Commissioners.

Motion, Morton, to surplus 1988 Ford Ambulance, seconded by Wooten. m/s/p

Communications to the Board: None

Correspondence: *Comm. Dechant PHW*
~~Chairperson Sowards~~ read an outgoing letter to the Martin Creek Community Association.

Budget Report

Commissioner Dechant presented a current budget report. She reports that all accounts look good and income from the Treasurer's Office is in line with anticipated amount. Copies of current financial statements were given to all board members.

Vouchers were discussed. **Motion, Wooten, to approve vouchers submitted, seconded by Dechant. m/s/p**

VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the board.

As of this date July 10, 2014 the board by a unanimous **vote**, does approve for payment those vouchers included in the above list and further described as follows: Accounts Payable in the total amount of \$15,305.16, vouchers #304949 through 309974.

Committee Reports

Buildings – Commissioner Lee: Building of the shop is progressing, work party scheduled next Thursday evening to work on roof area.

Communications- Commissioner Wooten. 3 new Icom handhelds have been purchased and received by the District.

Recruitment – Commissioner Sowards. No new members this month. Chairperson Sowards requests that recruitment in the Tipton area be put on next month's agenda.

Fire Safety - None

Insurance – None

Chief's Report: June to July 2014

I have finished closing out the DNR 2013 Phase II grant, we will be getting \$11,800 for the grant and the grant award was \$15,000. Once the check arrives I will be placing the order for the PTO pump and other equipment listed on the grant.

June was very wet and fire danger was low along with fire calls. Now that July has arrived along with high temps, we will be seeing the fire danger change to high, so by months end it will be game on.

State MOB season has arrived with several requests; we currently have three trucks out in the middle of the state. This is a very rare event, having that second brush truck out on fires, I believe this is only the second time this has happened.

The first county wide mutual aid call was received July 9th. The request came from Fire District One. The fire was stopped at 900 acres and no homes lost. They greatly appreciated the county wide response. The following districts responded: 3&8, Kettle Falls, Colville, Arden, Addy, Chewelah and Valley. It's good to know that other districts will come to our aid when called.

The new Icom radios have been issued to the senior fire fighters and I will be sending in 4 radios for repairs, several won't page.

I have placed 3849 in Haag's Cove Station. This is a pickup truck with a large, high capacity pump in the back. We need some type of pump equipment on the south end. So the captains have been informed and will do the same for the fire fighters at next district meeting.

The new projector installed in the TC works awesome, we should have done this months ago.

I'm going to change the policy on red cards. We have been setting the bar to high compared to other fire districts but we will still require a walk test. Everyone who completes the red card class, yearly refresher and NIMS 700, will be issued a card with their walk test qualifications stamped on it.

Medical Officer's Report: None

Open Issues:

1. Commissioner Wooten requested that the web site be upgraded to include a "comments" section.

New Issues:

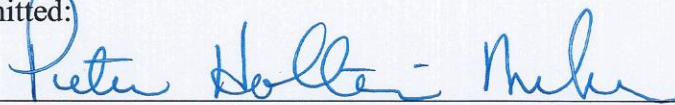
1. Data Security: Commissioner Wooten requested information about each different facet of our data control. Secretary reports that financial backup is done by BIAS, all other document data under his control is backed up to laptop and carried off site. Chief Hippler will back up all his data and carry off site. Commissioner Wooten feels a policy should be written that will reflect the desire of the Board to back up all data offsite

2. A discussion was held on billing for out-of-district calls.

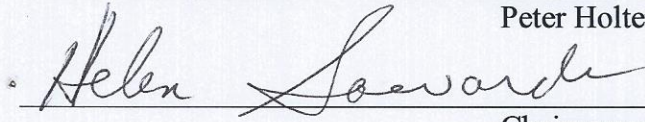
Motion, Wooten, to bill for services on out-of district fire and medical calls, as well as in district for non-taxpaying parties, according to Washington State rates, seconded by Benell.
m/s/p

Adjournment: Motion, Wooten, to adjourn at 8:00pm, seconded by Sowards. m/s/p

Respectfully submitted:



Peter Holter-Mehren, Secretary



Chairperson