

JOINT FIRE PROTECTION DISTRICT
MINUTES, November 13, 2014

The regular meeting of Joint Fire Protection Ferry County District 3/Stevens County District 8 was called to order at 6:35 p.m. on November 13, 2014 at the District Office by Chairperson Helen Sowards. Present: Commissioners Helen Sowards, Susan Dechant, Steve Benell, Graham (Rudy) Wooten, Robert Morton, Robert Lee, Acting Chief- Bob Davis, and Secretary Peter Holter-Mehren/Sarah Hills. Purchasing-Mark Stevens and Med Officer- Rich Robinson.

Guests: Gary Tucker, Greg Goodnight, Alex Sechrest, Herb Hippler, Ken Kerr, Rob Rennich.

MINUTES:

Minutes of October 9, 2014 were discussed. **Motion, Wooten, to pass minutes of November 13, 2014, seconded by Benell. Motion unanimous.**

Communications to the Board:

1.) Frank and Louise Coleman-Northport Flatcreek interested in becoming part of district. They currently have 16 volunteers interested and a building for use. Permits were discussed and what area this new district would cover. A committee was recommended by Robert Lee to travel the area and speak with interested parties in the district. Steve Bennel volunteered to head up the committee and asked for volunteers.

Gary Tucker volunteered and hoped to have a few more volunteer firefighters available to come. An agreement was made to meet on Gilmore road Tuesday November 18th. Everyone was in agreement.

2.) KeyPlace proposal was presented. New locks vs. card entry. A verbal quote of \$800.00 was given for basic services ie..hardware, software, tech support.

3.) Greg Goodnight was presented as an option for mediation. Greg spoke to his experience and his willingness to participate if necessary. Helen spoke about the insurance legalities if we did not hire a professional mediator not associated with the district. This information had been given to her by Enduris. **Motion, Benell, to hire a mediator. Robert Lee seconded. Motion failed to pass by majority.**

Discussion was again had by the commissioners. Graham Wooten handed in letter of resignation and fire station keys.

Motion again made to hire mediator, Motion, Steve Benel, Robert Lee seconded. Motion passed. Helen agreed to contact mediator and arrange meeting time for commissioners and former Chief-Herb Hippler.

Correspondence:

Letter from WSDOT concerning highway flashing safety signs was read out loud by current secretary Sarah Hills.

Budget Report:

Commissioner Dechant presented a current budget report. She reported that accounts look good. Copies of current financial statements were given to all board members. It was noted that there is still some continuation on budget revisions.

Vouchers were discussed. **Motion, Steve Benel to approve vouchers submitted ,seconded by Mark Stevens. Motion unanimous.**

Vouchers Audited and Certified BY THE AUDITING OFFICER AS REQUIRED BY RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the board. As of this date November 13, 2014 the board by an unanimous vote, does approve for payment those vouchers included in the above list and further described as follows: Accounts Payable vouchers #305063 through 305127 in the total amount of \$26,323.98.

Committee Reports

Buildings – Commissioner Lee reported ceiling on in building and work would continue on Saturday for roofing. Helen volunteered to bring food.

Communications – Peter Holter Mehrens resignation and the hiring of Sarah Hills. **Motion, Steve Benell, Susan seconded for approval of secretarial pay in the amount of \$300.00 per month with an increase in six months to \$400.00 per month. Motion passed.**

CPR class still being offered on November 21st.

John Carney recommended for Barstow Captain.

The need for a new copier was discussed. **Motion, Susan, to lease new copier. Steve seconded. Motion unanimous** Sarah was asked to contact company to set up delivery date.

BIAS training would be needed for Sarah and Susan felt it would be beneficial for her also. **Motion, Steve Benell, Bob Morton seconded. Motion passed unanimously.**

Recruitment: Helen would like a plan everyone in need of recruits. Discussion was brought up on needing applications and brochures available. Discussion was also had for the idea of having Captains do a majority of recruitment.

Fire Safety: None

Insurance: None

Chiefs Report:

Bob Davis let commissioners know that Gary Tucker has been released medically and would now be replacing Bob Davis as acting Fire Chief for the District. Winterizing- Most of our equipment has been winterized at all stations. Hopefully we are ready for winter. Maintenance Building- Through the efforts of a number of firefighters and commissioners the maintenance building has really progressed. Hurricane strapping and the ceiling have been completed.

It is with much sadness we say goodbye to Peter as he is retiring. We also welcome Sarah Hills who will be stepping into the position. Interim Chief Gary Tucker has received a full release from his doctors and will be taking over. Welcome back.

Medical Officers Report:

We received the "new" 12 lead heart monitor and will have it in service after some training next, Tuesday at our first Responders meeting.

The CPR class for the public is still on track for next Friday evening.

There will be an EMT class beginning in January. So far there has been no takers from the district.

Responses for the month include:

78 YOF- difficulty breathing.

64 YOM – diabetic problems.

78 YOF – fall-injured hip.
62 YOM – weak, dizzy.
74 YOF – possible stroke.

Open Issues:

- 1. Warning signs** - Letters have been signed and mailed to Legislators and the Washing Transportation Commission.
- 2. Burn Building** – Steve will replace Rudy on Committee.
- 3. Septic Clean Out** – On going.

Executive Session: None

Meeting adjourned by Chairperson Sowards at 10:05 p.m.

Respectfully submitted:

Sarah Hills, Secretary

Chairperson

Sarah M. Hills

Helen Sowards